

NEW JERSEY DEPARTMENT OF EDUCATION  
OFFICE OF FISCAL ACCOUNTABILITY AND COMPLIANCE  
CORRECTIVE ACTION PLAN

NAME OF SCHOOL Ocean Academy

COUNTY Ocean

TYPE OF EXAMINATION Audit

DATE OF BOARD MEETING January 28, 2010

CONTACT PERSON Nancy Damiano, Chief Financial Officer

TELEPHONE NUMBER 732-349-5550

| RECOMMENDATION NUMBER  | CORRECTIVE ACTION REQUIRED BY THE BOARD  | METHOD OF IMPLEMENTATION   | PERSON RESPONSIBLE FOR IMPLEMENTATION | COMPLETION DATE OF IMPLEMENTATION   |
|--|--|--|---------------------------------------|---|
| 1. The private school for students with disabilities (PSSD) charged \$777.00 for expenses that do not conform to the requirements of N.J.A.C. 6A:2304.2(a)(1)(iv), N.J.A.C. 6A:23-4.5(a)(30) and N.J.A.C. 6A:23-4.5(a)(65) and are therefore disallowed. | Yearbook costs in the amount of \$777 plus surcharge of \$117, for a total of \$894 have been excluded from the certified actual cost per student for fiscal year 6/30/2007. | Outside printing costs for yearbook have been eliminated subsequent to fiscal year 2008. Yearbooks are not printed on the school's copier.<br><br>For fiscal year 2008, the printing costs were \$692.25. The FY08 audit report will be revised to reflect this disallowed cost. | Stephen Finkelstein<br>Principal      | Revised FY08 audit report by June 1, 2010.<br><br>Repayment to school districts for FY07 will be completed no later than 30 days after receipt of final report from State detailing the amount due back to sending districts. |

  
\_\_\_\_\_  
CHIEF SCHOOL ADMINISTRATOR

1/28/10  
\_\_\_\_\_  
DATE

  
\_\_\_\_\_  
BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR

1/28/10  
\_\_\_\_\_  
DATE

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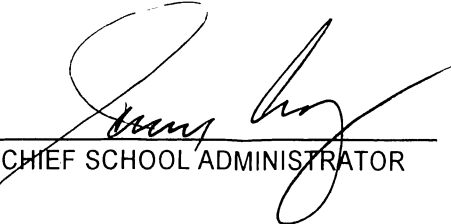

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| 2. Contracts executed by the PSSD do not conform to the requirements of N.J.A.C. 6A:23-4.4(c)                    | Contracts for employees whose position requires a certificate, license, or bachelors degree that conform to the requirements of N.J.A.C. 6A:23-4.4(c) will be amended to reflect all of the following:<br>Employee Name<br>Dates of Employment<br>Work Hours<br>Certification/Degree/License<br>Job Description (included in the body of the contract)<br>Job Title (included in the recognized listing N.J.A.C. 6A:23-4.1(o) and (p) or approved in accordance with N.J.A.C. 6A:9-5.5)<br>Salary (emphasis added) | New contracts issued for current 2009-2010 school year and subsequent years.  | Director of Human Resources/Ocean Academy Principal | No later than May 1, 2010.        |
| <br>CHIEF SCHOOL ADMINISTRATOR | <u>1/28/10</u><br>DATE   | <br>BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR | <u>1/28/10</u><br>DATE                              |                                   |